

EXERCISE YOUR RIGHTS

Our responsibility for your rights

In our capacity as data controller, Swedfund is responsible for ensuring that you can exercise your rights in accordance with applicable law. You may at any time contact us to exercise your rights. To make this easier for you, we provide this form that you can fill in and send directly to us.

You can also contact us by post, email or telephone:

Swedfund International AB

Postal address: P.O. Box 3286, 103 65 Stockholm

Email: gdpr@swedfund.se

Telephone: +46 (8) 725 94 00

How long will it take?

Swedfund is responsible for responding to your request to exercise your rights within one month from our receipt of your request. We are entitled to extend this period by two further months when necessary, depending on the complexity of your request or the number of requests being processed at the time of your request. We will inform you of any such extension within one month of receipt of your request, together with the reasons for the delay and information about your right to lodge a complaint with a supervisory authority.

Will it cost me anything?

All information and communication, and all actions we carry out, is at no cost to you. If the action you request is manifestly unfounded or excessive, we are entitled to charge you an administrative fee to provide you with the requested information or carry out the requested action, or refuse to meet your request.

YOUR RIGHTS

Right of access

You have the right to request **access to your personal data**. This means that you have the right to request information about our use of your personal data. You also have the right to request a copy of the personal data being processed, at no cost to you. However, we may charge you a reasonable administrative fee to provide you with additional copies of the personal data. If you make your access request by electronic means such as email, we will provide you with the information in a commonly used electronic format.

Right to rectification

You have the right to request **rectification of your personal data**. We will at your request, or at our own initiative, rectify, anonymise, erase or complement personal data that you or we discover is inaccurate, incomplete or misleading. You also have the right to complete the personal data with additional data if relevant information is missing.

Right to erasure ('right to be forgotten')

You have the right to request that we **erase your personal data** if we do no longer have an acceptable reason for processing the data. Given this, erasure shall be made by us if:

- (i) the personal data is no longer necessary for the purposes for which it was collected;
- (ii) we use your personal data with your consent and you withdraw your consent;
- (iii) you object to the processing of your personal data based on our legitimate interest and there is no overriding legitimate ground for the processing;
- (iv) the personal data has not been lawfully processed; or
- (v) we are required to erase the personal data due to a legal obligation.

However, there might be requirements under applicable law, or other compelling reasons, that prevent us from immediately erasing your personal data. In such case, we will stop using your personal data for any other reasons than to comply with the applicable law, or the relevant compelling reason.

Right to restriction of processing

You have the right to restrict processing. This means that we temporarily restrict the processing of your personal data. You have the right to request restriction of the processing when:

- (i) you have requested rectification of your personal data, during the period of time we are verifying the accuracy of the data;
- (ii) the processing is unlawful and you do not want the personal data to be erased;
- (iii) Swedfund, in its capacity as data controller, does no longer need the personal data for the purposes for which it was collected, but you require us to retain the information for the establishment, exercise or defence of legal claims; or
- (iv) you have objected to our legitimate interest for the processing, during the period of time we determine whether the legitimate interest overrides your privacy rights.

Right to object

You have the right to **object to the** processing of your personal data based on our legitimate interest. If you object to such processing, we will only continue with the processing if we have a compelling legitimate reason for the processing that outweighs your interest, rights or freedoms, or if continued processing is necessary for the establishment, exercise or defence of a legal claim.

If you do not want Swedfund to use your personal data for direct marketing purposes, you are always entitled to object to such use by contacting us. Once we have received your objection, we will discontinue using your personal data for such marketing purposes.

Right to data portability

You have the right to **data portability**. This means that you have the right to receive certain of your personal data in a structured, commonly used and machine-readable format and have the right to transmit that data to another controller. You only have this right when your personal data is processed by automated means and our legal basis for the processing is your consent or the performance of a contract between you and Swedfund.

Your right to lodge a complaint with the supervisory authority

You have the right to lodge any complaints regarding our processing of your personal data with the supervisory authority. Swedfund is established in Sweden where Datainspektionen is the supervisory authority. You find their contact information here <https://www.datainspektionen.se/kontakta-oss/>.

If you live or work within a member state of the European Union, you can also lodge a complaint with the supervisory authority in that member state.

Right of access
<input type="checkbox"/> I want a copy of the personal data undergoing processing.
<input type="checkbox"/> I want information of the appropriate safeguards relating to the transfer of my personal data to a third country or to an international organisation.
Right to rectification
<input type="checkbox"/> I want to have inaccurate personal data rectified. <i>Please specify what personal data you find to be inaccurate and if this information should be rectified or erased.</i>
<input type="checkbox"/> I want to have incomplete personal data completed. <i>Please specify what personal data you find to be incomplete and provide us with the supplementary information.</i>
Right to erasure ('right to be forgotten')
<input type="checkbox"/> I want my personal data erased. <i>Please note that you only have this right under certain circumstances as specified above.</i>
Right to restriction of processing
I want to restrict the processing of my personal data because;
<input type="checkbox"/> I have requested rectification of my personal data and want to restrict the processing of this personal data during the period of time you are verifying the accuracy of the data.
<input type="checkbox"/> I find the processing to be unlawful and do not want the personal data to be erased. <i>Please specify in what way you find our processing to be unlawful.</i>
<input type="checkbox"/> Swedfund does no longer need the personal data, but I require you to retain the information for my establishment, exercise or defence of legal claims.

- I have objected to Swedfund's legitimate interest for the processing and want to restrict the processing of the personal data that is being processed based on this interest during the period of time you respond to that request.

Right to object

- I want to object to the processing of my personal data.**
Please specify the personal data that is the basis of your objection and the reason for your objection.
- I do not want Swedfund to use my personal data for direct marketing purposes.

Right to data portability

- I want to receive my personal data, that I have provided, in a structured, commonly used and machine-readable format.
- I want my personal data, that I have provided, to be transmitted directly to another controller.
Please specify what personal data you want to be transmitted and to which controller you want us to send it.